



# Addendum # 1



**Date:** June 5, 2023  
**To:** All bidders  
**From:** Nelson Delcasio, Buyer  
**Solicitation Number:** RFQ# CDS 230253  
**Solicitation Title:** Construction – Customer Service Center Office Renovation

## SOLICITATION ADDITIONS, CLARIFICATIONS AND CORRECTIONS

1. **Question:** Is a completed plan available for the site?  
**Answer:** Vendor must provide plans for permitting based on the floor plan (exhibit B). However, for electrical and HVAC you will need to submit your drawings.
2. **Question:** Do you need signed and sealed drawings, and do you need any life safety plans?  
**Answer:** Yes. Signed and sealed. We only provided a sketch of the floor plan.
3. **Question:** Is the drawing provided the final outline?  
**Answer:** Yes, the floor plan (exhibit B) provides the outline of the renovation project.
4. **Questions:** Will the bid include the sprinkler system, or will it be a separate bid?  
**Answer:** The fire suppression/sprinkler system is not included in this project. It will be contracted separately.
5. **Question:** Will the Sprinkler contractor coordinate with awarded Contractor?  
**Answer:** Yes, Facilities will coordinate.
6. **Question:** Is there a Fire Alarm system Contractor in place?  
**Answer:** Yes
7. **Question:** Are we installing over the current floor covering?  
**Answer:** No, you would have to remove the existing floor covering for the renovation project. The City will install the new flooring.

8. **Question:** Is low volt, CAT 5 a requirement?

**Answer:** No, that is not part of the Scope of Work

9. **Question:** Is conduit included in the Scope of Work?

**Answer:** The contractor shall provide electrical outlets, light fixtures, and switches.

10. **Question:** Do we have a budget on this?

**Answer:** The contractor shall provide a cost proposal.

11. **Question:** Will weekend access be granted?

**Answer:** As requested, we may be able to provide weekend access if necessary.

12. **Question:** Is parking available during Construction?

**Answer:** You will be instructed where parking is available on the other side of City Hall.

13. **Question:** Can we tie off the power that is already available?

**Answer:** Yes, you can.

14. **Question:** Do we have a building plan (As Built) available to provide the engineer and architect to clarify structure and power location (distribution)?

**Answer:** Yes, there is a building plan (As Built) available.

15. **Question:** There is a power pole exposed on the floor. Was this included on the plans?

**Answer:** N/A The pole referenced is for low-voltage network communications.

16. **Question:** Will the walls be built up to the ceiling height or past the ceiling into the trusses?

**Answer:** The walls will have to be mechanically secured to the trusses.